



B U S I N E S S   G U I D E

## HOW TO SUCCESSFULLY INTEGRATE DIGITAL TIMECARDS WITH YOUR PAYROLL SYSTEM



## The Never-Ending Battle of Timecard & Payroll Integration



In the modern age of construction, an integral component of every successful project is seamless timecard and payroll integration. The solution: a digital approach is a proven way to improve these processes and alleviate the burden of paper overload, outdated manual entry, and lack of insight—knowing how many hours, overtime, allotted time vs overtime and more.

So why is it so difficult to implement correctly? The most contentious part of any timecard and payroll management scenario is that the processes often involve out-of-date technology—too many legacy systems with no way to connect the proverbial dots.



## Inputting Data into Multiple Legacy Systems

Ask any finance person—the ability to simultaneously input data into multiple systems that don't inherently speak to one another is never a good recipe for success. On the contrary, it can mean frustration, too much time spent on manual data entry, increased opportunity for keystroke errors, and a disconnect in reporting and accuracy. In fact, how does a company manage hours with applied costs, planned versus actual dollars spent, or even cost-to-date against schedule if the systems aren't connected?



## Reporting Data from Multiple Legacy Systems

As everyone knows, disparate data and systems result in only one thing: inaccuracy. And much like inputting data into legacy systems, running reports or data exports presents the same old challenge—expending time and effort that should allocate to the more pressing business. But on the other hand, rapid access to complete and accurate data such as work-in-progress (WIP) reports, customer billing or internal/external progress reporting is imperative for informed, effective and timely decision-making and ultimate project success.

- ▶ **Time-consuming** – Each timecard can take an average of 15-30 minutes to process.
- ▶ **Error-prone** – Issues, including pay mistakes, can result in extra hours manually correcting issues.
- ▶ **Delayed Labor Insights** – Payroll analytics can take up to two-to-four days to process and negate ROI.
- ▶ **Unmanageable at Scale** – Trying to continually manage timecards via a manual process can't scale, thus hindering business growth and success.



## It's Time to Modernize Your Business

Gone are the days when every report resulted in grueling hours, lost time and productivity, and archaic manual processes. Now, through modern and seamless data integration solutions, you'll be able to immediately reduce your time and effort to input data and create reports instantly with no effort.

Previously, data had to stream through multiple systems before it was available for analytics and business insight, but now, regardless of the system, software, or workflow, your users will have instant access to highly accurate data reporting, including: reporting including:

- ➡ Job hours
- ➡ Overtime
- ➡ Allotted time vs overtime
- ➡ Work-in-progress (WIP)
- ➡ Customer billing
- ➡ Internal progress reporting
- ➡ External progress reporting
- ➡ And more!

## Experience Truly Meaningful Outcomes

Hiring an expert Technology Advisory Service will ensure that you apply in-depth business logic to your timecard data to automatically separate and classify hours, including standard and overtime (OT) hours. Then, with enhanced reporting on project hours, your system can report aggregate project hours, absenteeism, OT percentage, project extras percentage, and more.

More so, additional collected data is distinctly classified to delineate between shift extras, premiums, parking, and other required data points. Business logic and formatting enable simple and expedited payroll review, making reviewer acceptance an automated process via data transfer between systems.

Furthermore, weekly project data can be extracted and secured, making your data available for immediate and future use. Best of all, the information can be formatted for easy readability and rapid error detection by payroll staff—resulting in payroll being as simple as a push of the button upon review.

## Your New Bottom Line

Imagine the ability to conduct your entire payroll review in less than 10 minutes per project, resulting in an average savings of \$1,600 per project and an 80% reduction in reviewing and processing time). Better yet, picture reduction to your payroll errors by up to 90%. Annualized across 120 projects, **your anticipated bottom-line savings, or cost avoidance for low-valued manual data processing and resolving clerical errors, would be upwards of \$250,000 per year.**

**Are you ready to save time and  
money and increase your ROI?**

**Aedo is here to make it happen!**

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